

Jobs for Life™ Order Form

Phone / Fax Credit Card Orders:

Phone: (888) 408-1565 ext. 3
 Fax: (919) 342-0206
 Email: info@jobsforlife.com

Mail Orders:

Jobs for Life
 P.O. Box 20368
 Raleigh, NC 27619

Item	Per Item Price	Set Price	Set Quantity	Per Item Quantity	Total Price
Jobs for Life Toolkit™ <i>(includes 3 Instructor's Guides, 10 Student Workbooks, 10 Career Assessments, 1 Set of Site Leadership Guides, 1 JfL Promo/Testimonial DVD, 1 CD of JfL Forms, Unlimited Telephone Support)</i>	\$649.00	N/A	N/A		
Additional Jobs for Life™ Student Workbook includes Student Homework and Career Assessment <i>(JfL Student Workbooks: Are sold in packs of 10 as a supplement to the Jobs for Life Toolkit.)</i> <ul style="list-style-type: none"> • Order 20 and below - \$15/workbook • Order 30 and above - \$12/workbook 	\$15.00 or \$12.00	Workbooks sold 10 per pack 10/\$150.00 20/\$300.00 30/\$360.00 40+ /\$ _____			
Existing JfL Site Product Re-Order:					
Existing JfL Site <i>Jobs for Life™</i> 2008 Curriculum Upgrade <i>(Available to existing JfL Sites only)</i>	\$100.00	N/A	N/A		
<i>Jobs for Life™</i> Instructor's Guide (Re-order Only)	\$35.00	N/A	N/A		
Jobs for Life™ Student Workbook (Re-order Only), includes Student Homework and Career Assessment – <i>(Available only in packs of 10)</i> <ul style="list-style-type: none"> • Order 20 and below - \$15/workbook • Order 30 and above - \$12/workbook 	\$15.00 or \$12.00	Workbooks sold 10 per pack 10/\$150.00 20/\$300.00 30/\$360.00 40+ /\$ _____			
<i>Jobs for Life™</i> Promotional & Testimonial DVD (Re-order Only)	\$25.00	N/A	N/A		
<i>The Career Key Assessment™</i> (Downloadable file is also available to purchase direct online at www.careerkey.org .)	N/A	\$17.50 / 25		N/A	
<i>Jobs for Life™</i> Leader Guides (Total 4 Guides) (Re-order Only)	N/A	\$60.00		N/A	
<i>JfL</i> Site Leader Guide (Re-Order Only)	\$35.00	N/A	N/A		
<i>JfL</i> Champion Relations Leader Guide (Re-order Only)	\$10.00	N/A	N/A		
<i>JfL</i> Student Relations Leader Guide (Re-order Only)	\$10.00	N/A	N/A		
<i>JfL</i> Business Relations Leader Guide (Re-order Only)	\$10.00	N/A	N/A		
<i>Jobs for Life™</i> Forms CD (Re-order Only)	\$5.00	N/A	N/A		

Received By (JfL Staff) _____

Subtotal _____

Order Date _____

(North Carolina residents only, add 6.75%) Sales Tax _____

Shipping _____

TOTAL _____

Ordered By

Organization _____
 Name _____
 Title _____
 St. Address _____
 City/State _____
 Zip _____
 Daytime Telephone _____
 Email: _____

Ship To *(if different than ordered by address)*

Organization _____
 Attention _____
 St. Address _____
 City/State _____
 Zip _____
 Daytime Telephone _____

See Reverse Side for Method of Payment

Payment Information

- Check –*Please make checks payable to **Jobs for Life***
- MasterCard
- Visa
- American Express
- Discover
- Diners

Cardholder Name _____

Card Number _____

V# (on back of card) _____

Expiration Date (mm/yr) ____ / ____

Authorization

Signature _____

Shipping/ Handling Information:

All orders shipped UPS standard service.

<i>Purchase Price</i>	<i>Shipping</i>
Up to \$25.00	\$3.50
\$25.01 - 50.00	\$5.00
\$50.01 - 199.99	10%
\$200.00 – up	7.5%

All in-stock items are processed and shipped within two **business days**.

We do not process or ship on national holidays.

Sales Tax

In compliance with North Carolina law, all orders shipped to a NC address will include NC Sales Tax of 7%.

Returns

Returns accepted for damaged or defective materials only.

Backorders

If an item is out of stock, it will be shipped as quickly as possible.

Price Changes

JfL product pricing are subject to change to reflect increased production cost. We will notify you of any changes before your order is processed.